

UNITED WAY SCHOOL SUPPLY DRIVE

HOW TO RUN A DRIVE AT YOUR WORKPLACE



DEADLINE TO DONATE AUGUST 1

Last year, more than 6,000 local students in grades K-12 started school with new a set of school supplies confident and ready to succeed, because of people like you who organized supply drives at your office. Coordinating a drive at your workplace is a great opportunity for businesses and organizations to rally their teams, coworkers and customers around supporting our local students. It is a fun and efficient way to positively enhance your corporate culture, connect employees to the needs of the community, give your teams an easy way to give back to the community, and maybe even create a friendly competition throughout your office. All supplies and donations collected support the community-wide effort to prepare our students for success and every donation will help achieve our 2019 goal of equipping 6,000 local students with a backpack and supplies for the first day of school this year.

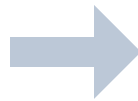
That's the Power of Community, Realized.

A QUICK GUIDE TO RUNNING YOUR WORKPLACE DRIVE



STEP 1

Download the School Supply Drive poster, supply list and donation inventory sheet at unitedwaycassclay.org

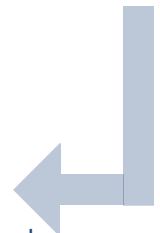
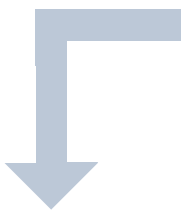


STEP 2

Put out donation bins (any box or bin will do!) in your workplace

STEP 3 Encourage your co-workers and/or customers to donate:

- Send emails and text messages to your coworkers/customers
- Post information on internal company websites or communication channels
- Start a friendly competition (Social media contest, set an office goal, challenge each department to raise the most money, etc - be creative and have fun with it!)
- Share some stats about how the School Supply Drive helps local students
 - *In 2018, 6,097 local students in more than 70 schools across Cass and Clay Counties were equipped with a backpack and supplies.*
 - *73% of students impacted also access the free and reduced lunch program*



STEP 4

Organize and count supplies collected using the inventory sheet



STEP 5

Drop off your supplies at the FARGODOME no later than Thursday, August 1 by 4pm!

DONATE ONLINE

Give financially to make the most impact. A gift of \$20 will equip 1 student with the supplies they need. Donate online at unitedwaycassclay.org or by mail to UWCC PO Box 1609, Fargo, ND 58107.



#LIVEUNITEDCassClay

FOR MORE INFORMATION

EMAIL schoolsupplydrive@unitedwaycassclay.org

The Power of Community. *Realized.*



UNITED WAY SCHOOL SUPPLY DRIVE

GRADES K-2

- 1 backpack
- 1 wide markers (10 count)
- 1 glue bottle (4 oz)
- 2 2-pocket folders
- 1 wide ruled notebook
- 1 ruler
- 1 highlighter
- 1 pencil pouch filled with:
 - 10 pencils
 - 1 pointed scissors
 - 1 box crayons (24 count)
 - 2 glue sticks
 - 1 eraser

GRADES 3-5

- 1 backpack
- 1 box crayons (24 count)
- 1 colored pencils (12 count)
- 1 wide markers (10 count)
- 1 glue bottle (4 oz)
- 1 1" 3-ring binder
- 1 wide ruled loose-leaf paper
- 3 2-pocket folders
- 3 wide ruled spiral notebooks
- 1 ruler
- 1 wide ruled composition notebook
- 1 pencil pouch filled with:
 - 10 pencils
 - 3 pens
 - 1 red pen
 - 1 pointed scissors
 - 2 glue sticks
 - 1 eraser
 - 1 highlighter

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GRADES 6-8

- 1 backpack
- 15 pencils
- 3 pens
- 1 red pen
- 1 eraser
- 1 highlighter
- 1 colored pencils (12 count)
- 1 narrow markers (10 count)
- 1 wide or college ruled loose leaf paper
- 3 2-pocket folders
- 2 college ruled spiral notebooks
- 1 ruler
- 1 college ruled composition notebook
- 1 pencil pouch

GRADES 9-12

- 1 backpack
- 15 pencils
- 3 pens
- 1 red pen
- 1 eraser
- 1 highlighter
- 1 college ruled loose leaf paper
- 4 2-pocket folders
- 4 college ruled spiral notebooks
- 1 ruler
- 1 college ruled composition notebook

SUPPLIES NEEDED BY GRADE

DEADLINE TO DONATE - THURSDAY, AUGUST 1

GIVE ONLINE AT www.UnitedWayCassClay.org (\$20 will help 1 student)

DROP OFF DONATIONS AT

Fargodome, ALL Gate City Bank Locations, ALL First International Bank & Trust Locations, Marvin, West Acres



FOR MORE INFORMATION

VISIT www.UnitedWayCassClay.org • EMAIL schoolsupplydrive@unitedwaycassclay.org • CALL 701.237.5050